



# TOWN OF VINTON

311 S. POLLARD STREET  
VINTON, VIRGINIA 24179

Treasurer's Office

PHONE (540) 983-0608  
FAX (540) 985-3105

TRANSIENT OCCUPANCY TAX  
REPORT OF COLLECTION AND REMITTANCE  
QUARTER ENDING \_\_\_\_\_

Complete this report on or before the last day of **October, January, April, July** and it shall cover the amount of tax collected during the three months preceding the months in which such reports and remittances are required. Attach a check made payable to the **Treasurer, Town of Vinton, 311 S. Pollard St. Vinton, VA 24179** for the amount of tax due.

1. Total receipts from room rentals, lodging, and space rentals. \$ \_\_\_\_\_

2. Less, Exempt Receipts:

a.) Receipts from guests obtaining room rental, lodging, and space rental for a period of thirty (30) consecutive days or more.

\$ \_\_\_\_\_

b.) Receipts from officials and employees on official business for the United States, the State of Virginia or the Town of Vinton.

\$ \_\_\_\_\_

c.) Receipts on room rental paid to any hospital, medical clinic, nursing home, convalescent home or home for senior citizens.

\$ \_\_\_\_\_

d.) Receipts from any officer or employee of a foreign government who is exempt by reason of express provision of Federal law or international treaty.

\$ \_\_\_\_\_

3. Total Exempt Receipts (2a + 2b + 2c + 2d) \$ \_\_\_\_\_

4. Total Taxable Receipts this Report Month (Subtract Line 3 from Line 1) \$ \_\_\_\_\_

5. Adjustments to prior months report. (In the event taxable receipts for a prior months report were over or under reported, use this line to decrease or increase as the case may be, your total taxable receipts reported on line 4 above. If the adjustment entered on this line is to be subtracted from line 4, indicate with symbol "CR" next to amount entered.)

\$ \_\_\_\_\_

6. Total taxable receipts subject to tax this report (Line 4 plus or minus line 5) \$ \_\_\_\_\_

7. Transient Room Tax Due this Report (7% amount on Line 6) \$ \_\_\_\_\_

THE UNDERSIGNED CERTIFIES THAT THE AMOUNTS ON THIS REPORT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF:

Revised 1/6/2017

**SIGNATURE**\_\_\_\_\_ **TITLE**\_\_\_\_\_ **DATE**\_\_\_\_\_